



**Job Title:** Shop Laborer  
**Labor Grade:** Hourly  
**Phone** 701-679-2578

PO Box 316  
Max, ND 58759  
**Website:** [schereskyagservice.com](http://schereskyagservice.com)

**Job Summary:**

Assist shop foreman in maintaining all equipment, and organizing warehouse.

**Essential Job Functions:**

- Operate equipment including skidsteer loader, forklift, and delivery truck.
- Maintain all trucks, trailers, and other equipment
- Clean and organize warehouse.
- Unload incoming product and load outgoing product (chemical, fertilizer).
- Accurately track all incoming and outgoing inventory and equipment.
- Communicate with management, sales staff, and office staff regarding inventory levels and other issues as they arise.

**Other Job Functions:**

- Learn the basics of an established retail location and maintain positive image throughout the territory that the retail location does business in.
- Assist with inventory activities as needed.
- Follow all safety rules and regulations and maintain a safe work environment.
- Perform all other duties as assigned by immediate supervisor.

**Essential Job Requirements:**

- Ability to maintain a positive customer service attitude.
- Ability to operate equipment as needed.
- Ability to lift 50 pounds.
- Ability to communicate effectively with supervisor, customers, and co-workers.
- Ability to perform job functions in an organized and timely manner.
- Ability to work overtime when needed.
- Ability to keep all Scheresky Ag Service and Scheresky Farm information confidential.
- Ability to work well with others in a team environment.

Certification: I certify that I am physically and mentally capable of performing all of the essential job functions listed above and that I have been dually informed of those functions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: This position description may change as management deems necessary.